

COUNCIL STRATEGIC PLANNING SESSION

October 1, 2004

Location – Sydney Sherwood's home, 10305 SW 87th, Tigard, OR

Present: Mayor Craig Dirksen, Councilor Tom Woodruff, Sydney Sherwood and Nick Wilson

Staff Present: Craig Prosser, Bill Monahan. Citizens: John Frewing, Gretchen Buehner, Sally Harding arrived at 2:00pm.

Meeting called to order at 1:10 pm.

1. Reviewed Agenda
2. Reviewed Council Goals through September 2004 utilizing the Goal Update document.
Items discussed:

Downtown Business Task Force

Accomplishments- actions that lead to accomplishments: Council support, money in CIP, composition of Task Force doubling in size, Tri-Met: we got their attention and now extensive public outreach is planned.

Transportation

Financing Task Force was reconstituted and new members added, Street Maintenance Fee was established, need to get Task Force together with Council, need to enhance connections with METRO, ODOT and find out where do TSP & ODOT plans mesh? Communication from ODOT still does not happen. Third highway package will focus on freight corridors- nothing for local governments (reported at Mayor's meeting). MSTIP process looking more positive for the 2004-2012 period, need on-going dialogue with ODOT (Matt Garrett scheduled to meet with Council on 11/9/04). Tri-Met is talking about re-routing #58 to serve Bonita and bus shelter needs are being planned for.

Parks & Recreation

Survey completed and Board taking information to community. Youth Forum on-going, and discussed the possibility of tying in with TTSD on grant applications using the Tigard Turns the Tide non-profit.

Growth Management

Bull Mountain was discussed, as well as timeframe for Comp Plan – November 23, Council discussion scheduled with Jim Hendryx to bring alternatives for discussion. Get stakeholders involved early.

What is our Comp Plan? There is a need for an orientation for Council and citizens. Discussed Change/Modification of plan vs. creating for 1st time. What implications does this have?

Nick: Run through options with Council first- advance prep is advised.

Craig: Clarify expectations up front and get definitions and parameters. CD staff capacity to handle necessary workload needs to be reviewed. Also, UGB 63 & 64 requires attention, if Tigard plans for these areas.

Communication

Meetings with the elected bodies is going well and should be expanded as well as expanded communications with citizens. Tigard Beyond Tomorrow is underway and the Youth Council is going well. Youth Representation on Boards and Commissions has increased. Would like to encourage more face to face Council to Board discussion. CAP is building a foundation which then can be used to strengthen citizen involvement and improved community appearance. Neighborhood identity is an issue.

Fifth Tuesday – Discussed idea of Council and citizens meeting with no agenda for no more than 2 hours. Issues for Council are: How to do it without over-burdening Council members.

Also discussed how to manage Council e-mails: who responds, how quickly to respond, respond to e-mails or focus on work program?

Discussed Planning process roles, process and expectations and how to tie to Comp Plan Process. Annual Citizens Fair is in the works.

3. Tentative Agenda Review

October 19 – Add Skate Board Task Force. We need to decide – how big, how much money, where does money come from? Rich Carlsen's availability for a meeting will determine when the discussion can be scheduled.

Council also reviewed having more, shorter meetings rather than fewer, longer meetings is a goal of Council

4. Financial Review

Craig Prosser reviewed the April 2003 document. Significant progress has been made in many areas to review and increase fees. Council many have some interest in increasing sewer and water franchise fees which would be added to rates. Further review of this issue is needed.

Council discussed the issues related to Tigard's low tax rate. Council questioned whether the community is ready to pay more to afford the services and features needed to be like some other cities.

The Budget Committee will be scheduled to meet with Council in February or March, 2005 to update the Strategic Financial Plan. This will follow the Council Goal Setting discussion and precede the budget process.

5. Council Direction

Nick: Physical makeup of City is a key concern of his. In particular, Pacific Highway and fixing up downtown. Ash Street suggested as helping 99W traffic congestion. Things going too slow, we need results.

Craig: Systematic approach to "finish out" streets, (upgrade farm road) Entryways to neighborhoods are two issues.

Nick: Streetscape & lighting, public art is a need, need 2 public projects – public space (square) Main Street & something at south end of downtown.

Craig: Major entry points – Welcome to Tigard portals should be included, Entry to Parks, Portal signs and signs directing to the parks, Jack park – Walnut Street access is needed, discussed aggressively pursuing abandoned RR ROW caused by Commuter Rail so City can use the area.

Tom: Identity, ambiance, make parks attractive – encourage donations and suggest a gathering place downtown.

Sydney: Concentrate on Downtown. CWS Master Plan for Durham Treatment Plan was discussed - citizens don't know about expansion plans. How can city prevent loss of pond and fountains – rather than react? Buffer in code.

Nick: - Regulate dynamic signs in the community, keep 99W from becoming 82nd Avenue. Forest Deferrals – preventing clear cutting – no logging without permit. Look at condition of existing properties, review Code Enforcement – regulations and becoming proactive and tie to Fifth Tuesday. Concentrate on Tigard and its needs.

6. Bull Mountain

Craig- suggested resolutions be passed by Council to confirm commitments made during the Annexation Process. The resolutions are:

- ⊕ Parks SDC's – Current SDC's are not adequate, will use other money and reiterate phasing of taxes;
- ⊕ Begin early hiring of police- 10 or more;
- ⊕ Begin aggressive search for potential park land on BM;
- ⊕ Recognize BM as separate district to maintain identity and expand to other areas and Neighborhood Associations;
- ⊕ Over next 5 years give 30% of CIP budget;
- ⊕ Include Bull Mountain in the Comp Plan process.

Suggested we take a look at Bull Mountain voting patterns for identifying next possible issues if the annexation measure fails. There may be areas where smaller annexations make sense.


7. Council Goal Setting

Think about having a facilitated session, bonding, training.
Sign Code was addressed. Status of agreement with realtors was discussed as Gretchen Buehner mentioned that realtors continue to place signs on sidewalks, causing concern.

Meeting adjourned.


William A. Monahan, City Manager

Attest:



Mayor, City of Tigard

Date: March 8, 2005

I:\admin\city\ecm\2004\1041001.doc